



eTravel on the Move

An update on eTravel; Simplifying end-to-end travel for the federal employee. Additional information on the eTravel initiative can be found at: <http://egov.gsa.gov>. Click on eTravel

*World-Class Travel
Management for Civilian
Government Agencies*

Highlights February 1-15, 2004

eTravel News

- **OMB Gives eTravel ALL GREEN**

The eTravel Initiative has achieved an ALL GREEN status on its Office of Management and Budget (OMB) scorecard. Monthly, OMB evaluates all E-Gov Initiatives on performance in three areas, Deployment, Resources and Schedule. As of February 12, eTravel achieved a green status in all three areas. For the past 10 months eTravel has scored green in Deployment and Resources but only yellow on Schedule. With eTravel meeting all of its milestones regarding service testing, security accreditation and migration plan preparations the Schedule rating was elevated to green.

OMB evaluates Deployment as the ability to meet customer deployment needs, Resources are evaluated by looking at funding and manpower against budget, and the Schedule is evaluated by an initiative's ability to hit milestones as planned.

Karen Evans, Administrator of the Office of Electronic Government and Information Technology at OMB uses the scorecard as a measurement of progress for each E-Gov initiative. It is also used by the President's Management Council to monitor performance.

- **Migration Plans - Agencies target GREEN by March 31st**

Agencies are nearing the March 31, 2004 deadline, which the FTR states as the required date to have eTS migration plans submitted. To date, 17 BRM agencies have submitted their plans. For an agency to achieve a green rating from OMB they must have submitted an eTravel migration plan by March 31.

The eTravel Customer Service team can help your agency meet this milestone. They are currently working with agencies to outline their eTS Economic Analysis / ROI and sharing the eTS pricing model, ordering guidelines and vendor capabilities to facilitate developing migration plans and placing eTS task orders.

eTravel Tip: Agency Migration Managers have found the new eTravel PMO offices at One Crystal Park, Suite 1102, in Arlington a great place to finalize their migration plans. The new facility includes multiple conference rooms and a resource lab; consider it an off-site with the benefit of eTravel customer and technical support. To reserve a time to use the facility contact your Customer Service Representative.

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▪ eTravel Functional Testing Remains On Track

Independent Verification and Validation testing, Initial Operational Capability testing and Security Accreditation continue on schedule for an April deployment of eTS. Live eTS transactions have been processed for over a month at the Department of Transportation FAA testing facility in Oklahoma City, OK. A collaborative team of Government travel experts has thoroughly tested all three eTravel Services eliminating the resources and expense an agency would incur to conduct their own testing.

▪ Tim Burke Named to Federal Computer Week's "Federal 100"

The GSA E-Government Program Management Office is pleased to announce that Tim Burke, eTravel Program Manager has been named by Federal Computer Week magazine to the "Federal 100" – the top executives from government, industry and academia who had the greatest impact on the government information systems community in 2003. Mr. Burke's accomplishments will be formally recognized in the March 15, 2004 issue of Federal Computer Week. Congratulations goes to Mr. Burke on his outstanding leadership in furthering the President's Management Agenda while transforming travel management throughout the Federal government.

▪ 2004 National Travel Forum, June 28-July1, Dallas, Texas

Plan to attend The National Travel Forum (NTF) 2004, *Traveling on the Frontier of Change*. June 28 - July 1, 2004, Dallas, Texas. You can register now at www.nationaltravelforum.org.

NTF 2004 is the largest federal community travel event of the year with 36 educational workshop opportunities, dynamic general sessions, and face-to-face exhibit time with travel-related vendors in the "Great Frontier Exhibit Hall." Event participants will learn up-to-date travel changes in federal travel while interacting with policy-makers from federal agencies involved with the regulations, operation, maintenance and scheduling of official travel. Industry experts will also be present to discuss the latest changes and advances in the world of travel.

Some of the most popular NTF 2004 workshops and exhibits are those focusing on eTravel -- the government-wide, web-based service that will introduce the federal government to world-class travel management practices. Come learn why -- *eTravel puts federal travelers first!*

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